

JAN 27 2025

Jack County Inclement Weather PolicyVANESSA JAMES, County Clerk
JACK COUNTY, TEXAS

BY _____ DEPUTY

Purpose:

To guide Jack County employees and departments during periods of inclement weather or natural/emergency disasters, ensuring the safety and security of all citizens and maintaining continuity of government operations.

The Decision to Close County Facilities:

In coordination with the Emergency Management Coordinator, the County Judge will determine whether to close the courthouse and other county facilities due to inclement weather or other emergency conditions.

Department Head Responsibilities:

Each department head is responsible for directing the actions of their department during inclement weather. They will assess operational needs and communicate instructions to their employees.

Essential Personnel:

Essential personnel are required to report to work and perform their duties at the direction of their department head. The safety and security of Jack County residents are the highest priority, and essential personnel must ensure the continuation of critical services.

Employee Responsibilities:

- All employees must report to their department head and follow the instructions.
- Employee safety is a primary focus, and no employee should endanger themselves while commuting during hazardous conditions. Employees are encouraged to communicate with their department heads if they cannot safely report to work.

Continuity of Government Operations:

Jack County is committed to maintaining government operations during natural or emergency disasters. Essential services will continue to operate to ensure the safety and welfare of the county's citizens.

This policy is effective immediately and will be reviewed periodically to ensure alignment with the county's needs and best practices.